

**Danville Middle and High School**  
**Parental Involvement Plan, 2011-12**

The staff, administration and school board of Danville High School understand the importance of involving parents and the community as a whole in promoting higher student achievement and general good will between the district and its stakeholders. Therefore, the district leadership shall make efforts to develop and maintain the capacity for effective parental involvement with the goal of building partnerships between the school, students, parents, and the community. To meet these goals, Danville High School will:

1. Involve parents and the community in the development and improvement of Title I programs for the school:
  - a) Recruit at least two parents to serve on the Districts' Title I Advisory committee.
  - b) Use surveys to receive input from stakeholders.
  - c) Send home written announcements in both English and Spanish about scheduled meetings.
  - d) Provide an annual report to the public as well a monthly principal's reports during school board meetings about student achievement and school activities that support student learning, achievement, and parental engagement.
  
2. Explain to parents and the community the State's content and achievement standards, State and local student assessments and how the school's curriculum is aligned with the assessments and how parents can work with the school to improve their child's academic achievement:
  - a) Parents will be provided with an explanation of student assessments in paper form and on the school website. In addition, state-mandated criterion referenced tests and NRT tests scores shall be presented to parents and community.
  - b) Teachers will evaluate, update, and maintain Academic Improvement Plans for students performing below proficient on state-mandated criterion-referenced tests and meet with parents in the fall to educate them about their child's AIP need and interventions.
  - c) Teachers will post lesson plans weekly on the district Edline, as well as use email communication and phone calls, to notify parents of students whose grades are falling below a C average in their classes.
  - d) Open House Parent Night will be conducted for all students' parents.
  - e) Results of student assessments will be presented at the annual report to the public.
  - f) Information will be posted on the school's website.
  - g) Pamphlets will be provided in the parent center and links will be listed on the district website as to how parents can work with the school to improve their child's academic achievement.
  
3. Provide parents with the materials and training they need to help their child achieve. The school may use parent resource centers or other community-based organizations to foster parental involvement and provide literacy and technology training to parents:
  - a) Principal providing notification of parents in writing (in English and Spanish) of the school improvement status of the school at the beginning of the school year.
  - b) Providing parents with an explanation of student assessments via parent-teacher meeting with, as appropriate, translators present.
  - c) Posting information on the school's website.
  - d) Providing pamphlets in the parent center and listing links on the district website on information for parents that help them learn how to work with the school to improve their child's academic achievement.
  
4. Provide parents with the materials and training they need to be better able to help their child achieve. A district-employed community liaison fluent in Spanish will provide translation and interpretation services to parents. The school may use parent resource centers or other community-based organizations to foster parental involvement and provide literacy and technology training to parents:
  - a) Parents will be included in the decision-making process regarding their child's educational needs through conferences, meetings, and other forms of communication.

- b) CAP conferences will be conducted in the spring whereby teachers and the counselor meet with parents and students to plan their child's educational program of study for the upcoming school year.
  - c) A Parent Resource Center will be maintained on the secondary campus; it is located in the library.
  - d) Materials will be purchased for the center as needed.
5. Educate school staff, with the assistance of parents, in ways to work and communicate with parents and to implement parent involvement programs that will promote positive partnerships between the school and parents:
- a) Parent Involvement Facilitators will be sent to specialized training to come back and teach these strategies to the entire faculty and staff in the form of inservice.
  - b) Professional development will be provided to all administrators, faculty, and staff members annually that will meet or exceed state law for parental involvement.
  - c) A Volunteer Resource list documenting the interests and availability of volunteers for the school and staff members will be available for each staff member.
  - d) Information will be gathered via parent surveys at parent nights and parent-teacher conferences
  - e) District Advisory Committee will address issues that involve community and parental involvement.
6. Keep parents informed about parental involvement programs, meetings, and other activities in which they could be involved. Such communication shall be, to the extent practicable, in a language the parents can understand:
- a) The School will use the school website, local newspaper and newsletters to keep parents informed.
  - b) Written, and verbal when appropriate, communication to parents will be in both English and Spanish.
7. Find ways to eliminate barriers that work to keep parents from being involved in their child's education:
- a) Be flexible when faced with situations where parents cannot meet during traditional times, including, as necessary, after-school meeting and/or home visits.
8. Find and modify other successful parent and community involvement programs to suit the needs of our school:
- a) Administration and staff will attend parent involvement meetings.
  - b) Administration and staff will network with other school and/or organizations to find the best practices.
9. Train parents to enhance and promote the involvement of other parents:
- a) Staff members will train parent volunteers through parent involvement meetings and throughout the school year to help involve other parents in their child's educational activities.
10. Provide reasonable support for other parental involvement activities as parents may reasonably request:
- a) To the extent possible, Danville High School will honor parent requests regarding parent involvement activities.

To help promote an understanding of each party's role in improving student learning, Danville Middle and High School shall develop a compact that outlines the responsibilities of parents, students, and the school staff in raising student academic achievement and in building the partnerships that will enable students to meet the State's academic standards. This parent/school compact is on file with the Parental Involvement Facilitator and is annually updated and distributed to each parent.